**4-H Volunteer Leaders**

4-H Youth Development programs and activities must be supervised by an adult, 18 years of age or older, who has completed the**Youth Protection program** and is currently an enrolled 4-H volunteer leader. The primary purpose of this process is to ensure the safety and well-being of all participants (i.e., youth, their parents and families, salaried and volunteer staff.) Refer to the [**Wisconsin 4-H Youth Development Policies**](http://www.uwex.edu/ces/4h/resources/policies/index.cfm)for the complete Youth Protection policies.

1. ***In order to initially be recognized*** as a 4-H volunteer leader in the Wisconsin 4-H Youth Development program, all adults age 18 years and over must participate in the Youth Protection Process.  The Wisconsin 4-H Youth Development Youth Protection program process includes:
	1. Completion of the 4-H Enrollment process online through 4honline at: <https://wi.4honline.com> This online enrollment process includes:
		1. Volunteer enrollment information (name, address, contact information, etc.)
		2. Approval for University of Wisconsin Extension to run a background records check for arrest and conviction records through the approved channel
		3. Agreement to follow Volunteer Behavior Expectations (this is a box you will check online.) Agreement can also be found at: <http://www.uwex.edu/ces/4h/pubs/showdoc.cfm?documentid=45574>
	2. Participation in volunteer orientation session. These sessions are typically held quarterly. Please refer the Sauk County 4-H Clover Comments (4-H newsletter) for the next scheduled Volunteer Orientation session.
2. ***In order to continue***as a 4-H volunteer leader in the Wisconsin 4-H Youth Development program beyond the first year, all adults 18 years of age and over must annually complete the following:
	1. Completion of the 4-H Enrollment process online through 4honline at: <https://wi.4honline.com> This online enrollment process includes:
		1. Volunteer enrollment information (name, address, contact information, etc.)
		2. Approval for University of Wisconsin Extension to run a background records check for arrest and conviction records through the approved channel. *Note: A background records check for arrest and conviction records will be completed every four years for continuing 4-H volunteer leaders.*
		3. Agreement to follow Volunteer Behavior Expectations (this is a box you will check online.) Agreement can also be found at: <http://www.uwex.edu/ces/4h/pubs/showdoc.cfm?documentid=45574>

1. ***Returning volunteers who have been absent****one to four years*
	1. Completion of the 4-H Enrollment process online through 4honline at: <https://wi.4honline.com> This online enrollment process includes:
		1. Volunteer enrollment information (name, address, contact information, etc.)
		2. Approval for University of Wisconsin Extension to run a background records check for arrest and conviction records through the approved channel.
		3. Agreement to follow Volunteer Behavior Expectations (this is a box you will check online.) Agreement can also be found at: <http://www.uwex.edu/ces/4h/pubs/showdoc.cfm?documentid=45574>
2. ***Returning volunteers who have been*** *absent five or more years* need to repeat the entire Youth Protection process.
	1. Completion of the 4-H Enrollment process online through 4honline at: <https://wi.4honline.com> This online enrollment process includes:
		1. Volunteer enrollment information (name, address, contact information, etc.)
		2. Approval for University of Wisconsin Extension to run a background records check for arrest and conviction records through the approved channel
		3. Agreement to follow Volunteer Behavior Expectations (this is a box you will check online.) Agreement can also be found at: <http://www.uwex.edu/ces/4h/pubs/showdoc.cfm?documentid=45574>
	2. Participation in volunteer orientation session. These sessions are typically held quarterly. Please refer the Sauk County 4-H Clover Comments (4-H newsletter) for the next scheduled Volunteer Orientation session.